

Council President Maher called the Agenda Meeting to order at 9:49 PM followed by a salute to the flag.

- **STATEMENT OF NOTICE OF PUBLICATION**

Municipal Clerk Morelos announced that this Agenda Session Meeting being held on Monday, October 24, 2022 has been advertised and posted in accordance with Open Public Meetings Act Chapter 231, P.L. 1975 by advertising in the Home News Tribune, notifying the Star Ledger and the Sentinel Publishing Co., posting on the bulletin board, and is on file in her office.

- **ROLL CALL:**

Present: Councilpersons Conti, Dwumfour, Maher, Novak, Onuoha, Roberts

Absent: None

Others Present: Victoria Kilpatrick, Mayor (arrived at 9:50pm)
Denise Biancamano, C.F.O./Treasurer
Jessica Morelos, Municipal Clerk
Michael DuPont, Borough Attorney
Jay Cornell, P.E., Borough Engineer
Jeanmarie O'Leary, Clerk 1

Others Absent: None

- **OLD BUSINESS:**

- Council President Maher announced that the following Ordinance(s) will be voted on at the November 14, 2022 meeting.

ORDINANCE #33-22

**AN ORDINANCE SUPPLEMENTING AND AMENDING ORDINANCE #437-19
FIXING THE SALARIES OF CERTAIN BOROUGH OFFICIALS, OFFICERS
AND EMPLOYEES FOR THE YEAR 2022**

(Admin. & Finance – Co. Novak – Public Hearing 11-14-22)

- **NEW BUSINESS:**

COMMUNICATIONS & COMMITTEE REPORTS

➤ **ADMINISTRATIVE & FINANCE – Councilwoman Novak**

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received and Filed:

- 1) Municipal Clerk's monthly report for the month of September, 2022.
- 2) CFO's Investment Activity report for the month of September, 2022.
- 3) Office on Aging Supervisor's report for the month of September, 2022.

- Seconded by Councilwoman Roberts.

B) **Beauty Shop Application** received from:

- 1) Claudiana Ferreira da S. Gomes t/a Claudia Gomes Studio Hair to operate a Beauty Shop with four (4) chairs located at 95 Main Street.

- Approved/Resolution.

- C) Request received from Golden Age Development Group, LLC for release of the Performance and Cash bond covering Block 451, Lot 1.10, Gondek Drive.

- Referred to Borough Engineer

D) Committee Reports:

- 1) Commented on the Historical Society event.

➤ **PLANNING & ZONING – Councilman Onuoha**

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Construction Official's report for the month of September, 2022.
- 2) Fire Prevention report for the month of September, 2022.
- 3) Zoning & Code Enforcement report for the month of September, 2022.

- Secoded by Councilwoman Novak.

B) **Notice to Adjacent Community/Property Owner -**

- 1) Notice of Public Hearing to be held before Sayreville Zoning Board of Adjustment on October 26, 2022 requesting variance relief for the forty-four (44) approved two-bedroom townhouses on Block 426, Lot 2, Highway 35.

- Secoded by Councilwoman Novak.

C) **Committee Reports:**

- 1) Progress.

➤ **PUBLIC SAFETY – Councilwoman Dwumfour**

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Municipal Court report for the month of September, 2022.
- 2) Board of Health Registrar and County reports for the month of September, 2022.
- 3) Police Department report for the month of September, 2022.
- 4) Board of Health minutes of September 1, 2022.

- Secoded by Councilwoman Roberts.

B) **Coin toss requests** for the corner of Washington & Ernston Road received from:

- 1) Jersey Allstars Competitive Cheer on January 28 & 29, 2023 from 10am-2pm.

- Approved.

C) **Notice of Retirement** received from Jose Arroyo as Patrolman, effective January 1, 2023.

- Secoded by Councilwoman Roberts.

D) **Committee Reports:**

- 1) EMS Reports.
- 2) Slow down signs are available at the Police Dept.
- 3) Wished a Happy Diwali to those who celebrate.

➤ **PUBLIC WORKS – Councilman Conti**

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Public Works Supervisor's reports for Bldg. & Grounds, Parks, Recycling, Roads & Sanitation and Garage Services all for the month of September, 2022.

- Secoded by Councilwoman Novak.

B) **Committee Reports:**

- 1) Salt truck and sanitation truck are down.
- 2) Commented on the Historical Society event.
- 3) Wished a Happy Diwali to those who celebrate.

➤ **WATER & SEWER/ENVIRONMENTAL – Councilwoman Roberts**

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Water & Sewer Director's report for the month of September, 2022.

- Secoded by Councilwoman Novak.

B) Committee Reports:

- 1) Commented on the Historical Society event.
- 2) Commented on the intern program.
- 3) PILOT program outreach.

➤ **RECREATION – Council President Maher**

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Recreation Department report for the month of September, 2022.

-Seconded by Councilwoman Roberts.

B) Committee Reports:

- 1) Commented on the Historical Society event.
- 2) Vaping ordinance.

➤ **MAYOR – Victoria Kilpatrick**

Mayor commented on the Historical Society event. Mayor congratulated the Police Officers who graduated from various programs.

➤ **BUSINESS ADMINISTRATOR – Denise Biancamano**

- Admin. & Finance

- 1) Authorization to join the National Cooperative Purchasing Alliance as a participating member.

-Resolution.

- Planning & Zoning

- 1) Authorization to appoint John Sarica as Electrical Subcode Official part-time in the Construction Office, effective October 25, 2022.

-Approved.

- Public Safety

- 1) Authorization to appoint Eric Kozak as Clerk 1 part-time in the Municipal Court, effective October 25, 2022.

-Approved.

- 2) Authorization to appoint David Erla as Captain in the Police Department, effective January 1, 2023 subject to the retirement of the current Captain.

-Approved.

- 3) Authorization to appoint Dominick Castlegrant as Captain in the Police Department, retroactive to October 25, 2022.

-Approved.

- 4) Authorization to call for a Certified List for Sergeants from the Dept of Personnel.

-Approved.

- 5) Authorization to purchase one (1) Lactation Pod from Mamava of Burlington, VT through NCPA Co-Op Contract #07-105m in an amount not to exceed \$23,900.00.

-Resolution.

- 6) Authorization to sell one (1) 1997 Pierce Lance Fire Truck to Berkshire NY Fire Department for \$20,000.00.

-Resolution.

- 7) Authorization to scrap one (1) 2008 Ford Expedition VIN #1FMFU165X8LA86642 which is no longer needed for public use.

-Resolution.

- Public Works

- 1) Authorization to award a non-fair and open contract to Jen Electric for Traffic Light Engineering, Maintenance and Repairs.

-Resolution.

- Recreation

- Water & Sewer

- 1) Authorization to purchase Wilco Pumps from Rapid Pump of Paterson, NJ through PVSC Co-Op Contract B331-7 in an amount not to exceed \$39,935.00.

-Resolution.

➤ **C.F.O. - Denise Biancamano**

- 1) 2022 Best Practices Inventory Discussion.

-Approved.

- 2) Budget Transfer Resolution.

-Resolution.

➤ **BOROUGH ENGINEER - Jay Cornell**

- 1) 2021 Roadway Paving and Reconstruction Project – Phase III – Receipt of Bids (Verbal Report).

-Resolution.

- 2) Water/Sewer Bond Ordinances – Design Authorization (Verbal Report).

-Resolution.

➤ **BOROUGH ATTORNEY - Michael DuPont - None**

➤ **EXECUTIVE SESSION - None**

➤ **PUBLIC PORTION**

Mayor Kilpatrick opened the meeting up to the public for any and all questions or comments.

There we no comments.

Council President Maher made a motion to close the Public Portion. Seconded by Councilwoman Roberts.

Roll Call: Voice Vote, all Ayes.

➤ **ADJOURNMENT**

No further business. **Councilwoman Novak made a motion to adjourn the Agenda Session. Motion was seconded by Councilwoman Roberts.**

Roll Call: Voice Vote, all Ayes.

Time: 10:21 P.M.

Jessica Morelos, RMC
Municipal Clerk

Date Approved: _____